

**Risk Assessment for Fresh Air at The Old Rectory, Quenington, GL7 5BN
 14th June – 5th July 2026 Assessment completed: 14.5.2026**

Risks posed to: Visitors and all staff

Location	Risk	Danger without necessary steps taken 0-10	What steps can be taken to minimise risk	Who by	Danger with necessary steps taken 0-10
Garden: river down middle of garden, mill race and pond, swimming pool, lily pond by swimming pool Footbridge across river	People could fall in and drown	10	Notices/maps should show where there is water Lifebuoys sited near river, swimming pool, pond and bridge, marked on map Children/vulnerable adults should be supervised by parents/guardians at all times	FAS Team Parents/guardians	3
	Infections picked up in water	4	If anyone puts their hands in the water, they should wash them thoroughly afterwards. Washing facilities in WCs		2

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Garden: sculptures around garden could be sharp/rough in places	People could cut or bruise themselves	4	People should not go close to or touch anything unless they are told they can. There will be a circle of unmown grass round each sculpture to deter visitors from getting too close	FAS Team	2
Some sculptures could be unstable	Sculpture could fall over or slip onto person	4	Artists should ensure all installed work is stable . Work to be rejected if not stable or secure. Stability should be checked regularly.	Artists/FAS Team	2
Some sculptures could be made of lead	Lead poisoning	4	Children/vulnerable adults should be supervised by parents/guardians at all times	Parents/guardians	2
Some sculptures are made of rusty metal	Poisoning	4	People should not go close to or touch anything unless they are told they can	Parents/guardians	2
Sculptures with moving parts and concealed wires	People may trip or catch fingers in moving parts	4	Children/vulnerable adults should be supervised by parents/guardians at all times	Parents/guardians	2
	Artist or people injured	4	Artist to ensure fixings are secure and these to be regularly checked	Artist/FAS Team	2

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<p>Some sculptures suspended from walls and trees could fall</p> <p>Some sculptures are glass and hence breakable if fallen against</p>	<p>Cuts to installer or visitor</p> <p>Sculptor injured when putting up sculpture</p>	<p>4</p> <p>6</p>	<p>Ensure all glass sculptures are positioned out of reach or secured</p> <p>First Aid available in Sales Office, Pool House and Education Tent Defibrillators in Sales Office and outside Quenington Village Hall, The Green, GL7 5BS Telephone in house</p>	<p>Artist/FAS Team</p> <p>Artist/FAS Team</p>	<p>1</p> <p>3</p>
<p>Garden: Trees and masonry from house</p> <p>Garden: Swing under beech tree</p>	<p>Branch could fall from tree or tile from roof of house and cause injury</p> <p>Child could fall off swing and be injured</p>	<p>8</p> <p>4</p>	<p>Areas of risk checked during high winds and throughout day and area closed if considered too dangerous</p> <p>Swing tied up so out of use</p>	<p>FAS Team</p> <p>FAS Team</p>	<p>3</p> <p>1</p>

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Garden: main bridge from one side of river to the other	May be slippery if it rains, people could fall in	4	People should walk slowly over the bridge and hold the handrail if necessary. Anti-slip tape put on steps. Slippery when wet sign put near bridge.	Visitors	2
Garden: Jetty at end of Mesopotamia	Children/vulnerable adults may walk on it and drown in water	10	Put up no entry sign. Lifebuoy sited nearby	FAS Team	3
Ground during wet weather	May be slippery if it rains, people could slip over	4	People should take care walking and children should not run	Visitors	2
Uneven ground in garden, steps and gravelled paths	Slips, falls and trips	4	People should take care. Uneven paving stones or obstacles sprayed yellow. Coloured cones put over tent pegs. Slate numbers positioned close to sculptures. Regular path maintenance carried out.	FAS Team	2

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<p>Garden: lost children/vulnerable adult</p>	<p>Children/vulnerable adults getting lost amongst other groups of people</p>	<p>6</p>	<p>Parents/guardians should supervise their children/vulnerable adults at all times.</p> <p>FAS Team and volunteers will be wearing lanyards so a lost child/vulnerable adult can ask them for help.</p> <p>FAS team have radio contact</p> <p>Any lost children/vulnerable adults should be taken to FAS Sales Office</p>	<p>FAS Team, parents/guardians</p>	<p>2</p>
<p>Garden: dogs around garden</p>	<p>Dogs might nip or bite</p>	<p>5</p>	<p>Parents should make children/vulnerable adults aware that there may be loose dogs and children should not approach them. Dogs kept on leads</p>	<p>Parents/guardians</p> <p>Owners</p>	<p>3</p>
	<p>Dogs fouling and people at risk of contact with faeces</p>	<p>5</p>	<p>People should pick up after their dogs. Spare poo bags available and animal waste bins provided with lids and operated with foot pedal</p>	<p>Owners FAS Team</p>	<p>3</p>

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Garden: Weather conditions	Heavy rain could cause slippery surfaces	4	Rubber grip surfaces laid on pathways in garden Regular ground maintenance carried out	FAS Team	1
Garden: Sun exposure	Sunburn or heat stroke	4	Take cover in tent First Aid available in Sales Office, Pool House and Education Tent	FAS Team	1
Garden: Insects	Could bite or sting	4	First Aid available in Sales Office, Pool House and Education Tent. FAS team have radio contact	FAS Team	1
Garden: swing bridge near the house	Bridge has no sides so people could easily fall in and drown	10	People are not allowed to cross that bridge <u>under any circumstances</u> and must only use the main bridge further along the river. The bridge will not be in use and barriers will be in place	FAS Team	1
Garden: gardening equipment and wheelbarrows in use in the garden and garage	People could injure themselves touching these	4	Parents/guardians should ensure children not to touch or play with gardening equipment or go to areas which are out of bounds. Hoses are yellow and easily seen	Parents/guardians	2

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Garden: Urn near garden door	People could be scalded by boiling water	4	Sign to say Staff Use only and sign to say HOT WATER	FAS Team	2
Garden: marquees		6		FAS Team	2
	Severe weather conditions	8	Marquees well maintained and sturdy and can be weighed down with additional weights.		
Garden and vegetable garden: green houses, compost heap, poisonous plants	Chemical feeds may be left out and rotten, smelly, compost could cause injury. People picking and eating plants		Notice to say an area is out of bounds and which plants are poisonous. People should not pick or eat anything from trees, plants and foliage in case of allergy or poisoning. This includes leaves, pods, flowers or any other part of a tree, plant or bush.	FAS Team Parents/guardians	3
Vegetable garden: greenhouse near WCs	People could lean against glass sides and break glass when queueing	4	Grid has been put up to protect glass and ensure safety	FAS Team	1

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Garden: WC areas	All WC areas are accessible to all visitors and disabled visitors	6	Children and vulnerable adults must only be accompanied by parents/guardians/teachers. Tutors should not accompany children/vulnerable adults.	Parents/Guardians	2
	Bumping head on electrical box in cottage WC	4	Sides have black and yellow striped tape and take care sign attached.	FAS Team	2
Road: outside garden	As the gate will be left open, children could run out onto the road	5	Parents/guardians are responsible for their children/vulnerable adults	Parents/guardians	3
Small potholes near gate	Slips, trips and falls	4	Uneven surfaces will be sprayed yellow.	FAS Team	2
Road: wheelchair access to part of garden is down the road	Cars on road might hit wheelchair	5	Signs will be up to advertise the event which will encourage cars to drive slowly. Cones in road will reduce traffic speed	FAS Team	3

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Burst water main	No water	4	Fill two 20 litre water containers with water	FAS Team	1
Covid-19	People might contract Covid-19	3	Antibacterial hand gels at Entry Desk, Sales Office, Pool House Gallery, Education Tent, Josser. Handwashing facilities in all WCs.	FAS Team, Josser Team	1
House: Dining Room and Kitchen	Electrical sockets, cables	5	Electrical sockets not overloaded, no trailing cables Good lighting in all areas	FAS Team	2

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House: Dining Room and Kitchen	Slips, trips and falls	4	Small rugs will be removed if necessary	FAS Team	2
Pool House Gallery	Slips, trips and falls	4	<p>Good lighting in all areas</p> <p>Floor will be wiped clean if the weather is very wet</p> <p>Visitors should take care with step when entering and exiting the gallery</p>	<p>FAS Team</p> <p>FAS Team</p>	2
Pool House Gallery	Electrical sockets, cables	5	<p>Electrical sockets should not be overloaded, no trailing cables</p> <p>Gallery kept tidy</p>	<p>FAS Team</p> <p>FAS Team</p>	3

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Pool House Gallery	Front awning in wet weather	2	If it rains a lot, the water will need to be removed.	FAS Team Pool House Staff	1
Josser: Catering	Allergic reaction to GK cakes/food	10	Allergy folder provided on request for all customers. Customers asked if any allergies prior to ordering.	Josser Team	3
	Slips, trips and falls	4	Make customers aware of trip hazards, ensure area well lit, flooring properly secured	FAS Team	2
	Food poisoning	10	Ensure all staff follow food standards practices (EVH). Debrief staff on potential contamination hazards. Food to be date labelled and kept in fridge when not in use. Hand washing and gloves available to staff at all times. Fridge temp records to be take daily am & pm	Josser Team	3
	Food waste Recycling	2	GK Team to remove all waste at close of day Bins labelled accordingly for visitor use	Josser Team Josser Team	1

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	Injuries sustained to Josser Team in catering unit	6	First Aid kit available at all times. Josser Team made aware of FAS Team First Aiders	Josser Team FAS Team	3
	Injuries sustained to visitors whilst in catering tent. Hot water, knives etc	6	Josser Team to attend alongside FAS First Aider. Emergency services contacted if necessary	Josser Team /FAS Team	3

Churchyard: Ditch to side of churchyard	Visitors could fall in	8	<p>Notice to show where there is a river</p> <p>Children/vulnerable adults should be supervised by parents/guardians at all times</p> <p>Area behind church should be considered out of bounds for school groups</p>	<p>FAS Team</p> <p>Parents/guardians</p>	3
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Churchyard: sculptures around garden could be sharp/rough in places	People could cut or bruise themselves	4	People should not go close to or touch anything unless they are told they can	ECT Team	2
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<p>The Green: Car Parking on The Green & Godwin's Field</p> <p>The Green/Godwin's Field: roads</p>	<p>Collision, contact injuries incl. cuts, bruises, head injury. Potential death</p> <p>Collision, contact injuries</p>	<p>10</p> <p>10</p>	<p>Permission for parking given by Quenington Parish Council (QPC)/owner of Godwin's Field Speeds on The Green are generally low as surface is uneven and limited access points. Parking attendants will be present during busy times at weekends.</p> <p>Speed limit of 30 mph applies within village Cotswold District Council (CDC)</p>	<p>QPC / JP</p> <p>Parking attendants</p> <p>CDC</p>	<p>3</p> <p>3</p>

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	incl. cuts bruises, head injury. Potential death				
The Green/Godwin's Field: trees	Injury from falling trees or branches	6	Regular inspections of trees by qualified arborist. Dangerous trees or branches removed after inspection.	QPC /JP	2
The Green/ Godwin's Field: Poorly maintained ground	Slips, trips and falls	4	Regular ground maintenance by approved and qualified contractors to keep grass short and obstructions visible. Grass in field cut, ground in field will inevitably be uneven.	QPC / JP	2
The Green/Godwin's Field: litter, glass and dog mess	Cuts, grazes and illness	8	Users to safely dispose of litter, glass, dog mess in waste disposal bin provided. Bin is emptied by CDC	CDC	3
The Green/Godwin's Field: poisonous, thorny or stinging plants	Skin irritations, scratches	4	Grounds maintained by an approved contractor employed by the council. Field maintained by owner.	QPC/ CDC / JP	2